

December 03, 2013  
City Commission Room, 700 N. Jefferson, Junction City KS 66441

Mayor Cecil Aska  
Vice Mayor Pat Landes  
Commissioner Mick McCallister  
Commissioner Jim Sands  
Commissioner Michael Ryan  
City Manager Gerald Smith  
Assistant City Manager Cheryl Beatty  
City Attorney Catherine Logan  
City Clerk Tyler Ficken

1. **6:00 P.M. - CALL TO ORDER**

2. **NEW BUSINESS:**

[a.](#) Presentation and consideration of Municipal Court facility options.

3. **ADJOURNMENT:**

**Backup material for agenda item:**

- a. Presentation and consideration of Municipal Court facility options.

## **City of Junction City**

### **City Commission - Agenda Memo**

Meeting Date: December 3, 2103  
From: Cheryl S. Beatty, Finance Director  
To: City Commissioners and Gerald Smith, City Manager  
Subject: Special Meeting – Municipal Court Feasibility Study

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**Objective:** Provide direction to city staff on renovation and 225 West 7<sup>th</sup> Street or 701 North Jefferson Street for Municipal Court.

**Explanation of Issue:** Early this year we hired Bruce McMillian, Architect, to provide estimated cost and preliminary design for converting 701 North Jefferson to a municipal court facility (copy of report provided in June). The analysis was presented to the City Commission during a 2014 budget meeting. At that time a request was made to evaluate the existing 225 West 7<sup>th</sup> Street regarding expansion and renovation. In August 2010 a heavy rain flooded all but one room of 225 West 7<sup>th</sup> Street building, which then forced municipal court to move to 701 North Jefferson Street until such time as decision is made by the City Commission. Municipal Court is operating in a very tight, unsecure space at this time.

Bruce McMillian will present his feasibility study of the two buildings. Mr. McMillian has provided a preliminary design of 225 West 7<sup>th</sup> Street that adds onto the building to provided needed space, addresses security, addresses environmental issues, and repairs the walls, roof and basement. The following chart outlines a comparison of each structure.

| Item:                                    | 225 W. 7 <sup>th</sup> St.             | 701 N. Jefferson St. |
|--|--|----------------------|
| Cost Estimate of Addition and Renovation | \$1,308,440.00                         | \$1,056,903.00       |
| Total Square Feet of Buildings           | 6,120 sq ft Main Floor<br>480 Basement | 6,154 sq ft          |
| Courtroom                                | 1,600 sq ft                            | 1,960 sq ft          |
| Courtroom occupant load by building code | 107                                    | 131                  |
| Lobby                                    | 912 sq ft                              | 726 sq ft            |
| Lobby occupant load by building code     | 61                                     | 49                   |
| Number of Holding Cells/Holding restroom | Three/Yes                              | Three/Yes            |
| Adequate Storage on main level           | No                                     | Yes                  |
| Public and Staff Restrooms               | Yes                                    | Yes                  |
| Sally Port                               | Yes                                    | Yes                  |
| Number of Floors                         | Two                                    | One                  |
| Age of Building                          | 1930's                                 | 1970's               |

**Budget Impact:** \$1,100,000 was identified in the 2014 budget in Capital Improvement Project for this project.

**Action:** Provide direction to city staff to move forward with renovation and expansion of 225 West 7<sup>th</sup> Street or 701 North Jefferson Street as a Municipal Court Facility.

**Attachments:** None